Dear Applicant:

In order to make the application process more manageable, this page is included for your convenience to list all the items needed. Some of these are required by the Church, some for academic purposes, and others to help with your formation for priesthood. If you have questions about the forms or about the application process, you can call the Admissions Office at 1-888-252-5812. Please consult the Application and Admission Guidelines booklet (numbers 54-87) for further explanation of the materials needed as identified below.

We will consider your application for the College of Liberal Arts/Pre-Theology Program only after all of the following materials have been received:

Date Completed

_________ 1. Completed Application Packet and Signed Application Form

_________ 2. Letter of Sponsorship and Recommendation from Your Diocese or Religious Community (Director of Vocations, Bishop of Diocese, or Superior of Religious Community)

_________ 3. Spiritual Autobiography

_________ 4. Birth Certificate

_________ 5. Copy of Driver’s License or Passport

_________ 6. Church Documents (Original Copy with a Raised Seal)

   a. Baptismal Certificate Issued within the Last Six Months
   b. Confirmation Certificate
   c. Parent’s Marriage Certificate (Divorce Decree, Death Certificate)

_________ 7. Chronological Log Form
8. Academic Data
   a. Official Academic Transcript from Each Secondary School and College Attended
   b. Finalized Copy of Your Current Academic Transcript with the Date of Graduation, Cumulative GPA, and Class Rank
   c. Results of Standardized Tests: ACT or SAT
   d. Documentation of Military Education
   e. Results of TOEFL Testing if a Non-Native Speaker

9. Completion of Recommendation Forms (Forms Provided)
   a. Two Teachers (If Applicant Is in High School)
   b. Professor or Academic Dean (If Applicant Is in College)
   c. Recommendation from Four Non-Family Members
   d. Pastor of Your Parish (Complete Pastor Form)

10. Two Recent Photographs

11. Canonical Suitability Profile Interview (Conducted by Vocation Director)

12. Declaration of Freedom Form

13. Signed Consent Form

14. Previous Formation Report (If Applicable)

15. If Former Military, Copy of Discharge/Retirement Orders

16. Doctor’s Physical Examination and Dentist’s Dental Examination (Forms Provided)

17. Results of Psychological Testing

18. Criminal Background Check

19. Non-Refundable Application Fee of $25.00

Note: Please remove the Letters of Recommendation forms and give them to the appropriate persons.

*We recommend that you keep this page and date the items as they are completed.*