THE PONTIFICAL COLLEGE JOSEPHINUM

1. The usual ATTIRE for daily activities consists of casual slacks, a shirt with a collar, comfortable dress shoes (black or brown) to and socks. Sandals (not flip flops) are permitted for classes and the Dining Room provided that socks are worn. Please have a suit or sport coat and tie for special occasions and Sunday Mass. Please bring athletic clothing and equipment for sports. Swimming, softball, tennis, basketball, handball/racquetball, soccer, ice skating, golf, skiing are all available on campus or within easy driving distance.

2. There are washers and dryers available. Bring your own laundry supplies.

3. Bring all BEDDING, except mattress cover. Suggested are pillow, blanket, two sets of sheets (twin bed size, extra long) and two pillowcases, bedspread, towels, washcloths and bathrobe. All freshmen, sophomores, and new seminarians will have a 9’ x 14’ room furnished with desk, chair, bookshelves; mini-blinds for the window and ample closet space. (Bring your own hangers.) Use of self adhesive materials is also forbidden as this pulls the paint off the walls when removed. You may bring command strips to hang up your wall hangings. The connecting half-bath is shared with the person next door. Showers are located at the end of each hall.

4. Heat-producing APPLIANCEs (irons, coffeepots, space heaters, etc.) are NOT ALLOWED as they can overload circuits easily. There is a hot water urn and a microwave oven for seminarian use. Electric alarm clocks, desk lamps, stereos, razors, and small refrigerators are permitted. All electrical devices must be plugged in directly into an outlet or a surge suppressor issued by the maintenance department. Any extension cords found in rooms will be destroyed. Televisions are not permitted in seminarians’ rooms. (There are two lounges with public T.V.’s). The school does not furnish desk lamps. We suggest that you bring a fan; August and September in Central Ohio can be really warm. As for "pets" -- only fish and plants qualify.

5. As a new seminarian attending the Pontifical College Josephinum, unless you are part of an order that restricts ownership, you will be required to bring with you a laptop computer. This computer should have the following basic hardware and software configuration. Note: You may bring a PC or an Apple laptop.

   RAM: (minimum) 4 GB
   Processor: (minimum) Intel Core 2 Duo Processor or 2.4GHz, Intel Core i5 Processor
   (minimum) Windows 7 or 8 operating system – PC
   (minimum) Mac OS X 10.6 Snow Leopard - Apple
   Software: Microsoft office 2010 or higher (includes Microsoft Word and Power point) – Windows PC
   Software: Microsoft office 2011 or higher (includes Microsoft Word and Power point) – Apple
   Wireless: Integrated 802 b, g, n wireless adapter
   Integrated Ethernet port

Seminarians may bring wireless access points, but not routers. These devices will have to be registered with the I.T. Department before being connected to the internet. You may bring a tablet or portable notepad computer. However, they may not be used as your primary PC as they will not meet the above requirements. All laptops, tablets, and desktop computers must be registered with the IT department before being connected to our network.

6. Items to pack with you: your Bible, four-volume breviary, personal prayer books. If you play a MUSICAL INSTRUMENT, bring that too.

7. A NURSE is available on campus Monday through Friday. Please refer to the nurse’s letter in this packet of information. You must have medical insurance, either by being included on your family's policy or by taking out your own policy while you are away at college. Bring your medical insurance information with you to indicate how you are covered. The Josephinum has student health insurance that you may purchase during orientation, if you wish. If you need more information, please phone Mr. John Erwin, Treasurer, at 614-985-2230.

8. Seminarians may have a CAR on campus, subject to norms set down in the seminarian handbook. You will need to provide proof of insurance, vehicle registration, and a valid driver’s license during orientation in order to get a parking sticker.

9. Various initial expenses:
   1. Tuition/room/board/computer/technology fees* (annually) ........................................................... $30,338
   2. A one-time matriculation fee (new seminarians only) ................................................................. $25.00
   3. Books (per semester) .............................................................................................................. approximately $300.00
   4. Student Council fees (activities) ................................................................................................... $40.00
   5. NB: Room deposit (refundable at the end of the school year if the seminarian leaves the room in good condition) ................................................................................................................ $ 50.00
   7. Personal spending money.
*TUITION/ROOM/BOARD PAYMENT* is due at the beginning of the semester. Be sure you have applied for all possible form(s) of financial aid, and be sure you know what aid your diocese/community may make available to you. If you cannot meet the total obligation at the beginning of the semester, you should indicate in writing to the Treasurer how this charge is to be met. A PENALTY of 1% per month may be assessed on any balance unpaid by the end of the semester.

10. Seminarians who have served in the MILITARY or who are eligible for funds through the VA or Social Security should see the Registrar within a few days after arriving on campus for all questions in these areas.

11. The Josephinum is now a smoke-free campus. That means that smoking is not allowed in any of the buildings, including seminarians’ rooms. There will be designated areas for smokers outside the College building.

FOR ADMINISTRATIVE BUSINESS, (614) 885-5585

Rev. Msgr. Christopher J. Schreck, President/Rector
Rev. John F. Heisler, Vice Rector, College
Rev. John Rozembajgier, Dean of Seminary Life
Dr. David DeLeonardis, Academic Dean
Mr. John Erwin, Treasurer
Mrs. Alisa Schlabig, Nurse
Mr. Sam Dean, Registrar
Mrs. Arminda Crawford, Admissions & College Administrative Assistant