



## PONTIFICAL COLLEGE JOSEPHINUM

### GENERAL INFORMATION College of Liberal Arts Summer 2023

1. **SEMINARIAN ROOM:** All seminarians will have a two-room "suite" with connecting half bath. Each room is furnished with a desk, chair, bookshelves, mini-blinds for the window, and ample closet space. All furniture must remain in each room. Please do not remove furniture from other seminarians' rooms or any of the community lounges. The use of self-adhesive materials is forbidden as this pulls the paint off the walls when removed. Please bring Command Strips to hang up your wall hangings. Showers are located at the end of each residence hall. Please bring shower shoes (flip flops) to use in the showers.
2. **SEMINARIAN ATTIRE:** The usual attire for daily activities consists of dress slacks, a shirt with a collar, a belt, comfortable dress shoes (black or brown), and dress socks. Sandals (not flip flops) are permitted for classes, and the Dining Room provided that dress socks are worn, not athletic socks. Please have a suit or sport coat and tie for special occasions and Sunday Mass. All seminarians will be given, or have purchased for them, a Pontifical cassock; Pope Leo XIII granted this privilege since the Josephinum is a Pontifical seminary. The Pontifical cassock will be worn on formal occasions as designated by the administration. Please bring athletic clothing and equipment for sports. Swimming, softball, basketball, and soccer are all available on campus; Golf is within easy driving distance. There are washers and dryers available. You must bring your laundry supplies and hangers.

**Propaedeutic Stage:** Given the tone of the PPF6 towards simplicity of life and a greater emphasis on the Gospel call to Mission, we are introducing a few changes to the dress code for men in formation in the Propaedeutic Phase. All seminarians will be expected to wear an Oxford or Polo shirt with the Josephinum emblem. Please call (615-885-5585) or email ([tbecker@pcj.edu](mailto:tbecker@pcj.edu)) Tracy Becker to order your uniform shirts. We recommend five shirts. You can choose an Oxford or Polo in either of the two permitted colors (white or blue).

**Discipleship Stage:** Given the tone of the PPF6 towards simplicity of life and a greater emphasis on the Gospel call to Mission, we are introducing a few changes to the dress code for men in formation in the Discipleship Phase. All seminarians will be expected to wear an Oxford or Polo shirt with the Josephinum emblem. Please call (615-885-5585) or email ([tbecker@pcj.edu](mailto:tbecker@pcj.edu)) Tracy Becker to order your uniform shirts. We recommend five shirts. You can choose an Oxford or Polo in either of the two permitted colors (white or blue).

The Rector has asked that all seminarians wear the same surplice when serving during a Sacred Liturgy. The chosen surplice may be ordered through 'I. Donnelly' in Kansas City by calling 816-363-2828. Please request the particular surplice designated by this code "4886". Please note that there may be a delay in receiving your surplice after ordering it because of the time to make them.

3. **SEMINARIAN BEDDING:** Please bring all the necessary bedding, except the mattress cover. Suggested are a pillow, a blanket, two sets of sheets (twin bed size, extra-long), two pillowcases, bedspread, towels, washcloths, bathrobe, and bathroom slippers.
4. **SEMINARIAN APPLIANCES:** Heat-producing appliances (irons, coffeepots, space heaters, etc.) are **NOT ALLOWED** as they can overload circuits easily and are a potential fire hazard. Electric alarm clocks, desk lamps, stereos, razors, and small refrigerators are permitted in each seminarian's room. All electrical devices must be plugged directly into an outlet or a surge suppressor issued by the maintenance department. Televisions are not permitted in seminarians' rooms. Because of the nature of the academic program and to ensure an atmosphere conducive to study, rest, and reflection, seminarians, are not permitted to play video games, watch movies, or TV programs on any electronic devices in their private rooms. These policies are also meant to encourage the practice of common recreation times and fraternal occasions of relaxation. **We suggest that you bring a fan: August and September in Central Ohio can be really warm.** No pets of any type are allowed.

5. **INFORMATION TECHNOLOGY:** As a new seminarian attending the Pontifical College Josephinum, you will be required to bring with you a laptop computer unless you are part of an order that restricts ownership. This computer should have the following basic hardware and software configuration:

PC or Apple Mac

RAM: Minimum 6 GB

Processor: Intel i7, i9 or equivalent

Operating system: Windows 10 for PC and macOS 10.13 High Sierra or better for Mac

Wireless: Integrated 802 g, n, ac rated adapter

Office Package: MS Office 365 will be provided to seminarians by the Josephinum.

Seminarians are not permitted to bring or use wireless access points, routers, television streaming devices, or gaming systems. You may bring a tablet or portable notepad computer. However, they may not be used as your primary PC as they will not meet the above requirements.

6. **OTHER SEMINARIAN ITEMS:** Please bring your own Bible, a four-volume breviary (i.e., *Liturgy of the Hours*), and personal prayer books. If you play a musical instrument, please feel free to bring this item with you.
7. **SEMINARIAN MEDICAL INFORMATION:** The coordinator of Health Services is available on campus Monday through Friday. Please refer to the coordinator of the health services letter in this packet of information. **You must have medical insurance**, either by being included in your family's policy or having your policy (while you are away at college). **Bring your medical insurance information with you to indicate how you are covered.** The Josephinum has seminarian health insurance that you may purchase during orientation if you wish. If you need more insurance information, please call Mr. Jim O'Conner, Treasurer, at 614-985-2230.
8. **SEMINARIAN VEHICLE:** Seminarians may have a vehicle on campus, subject to norms set down in the seminarian handbook. You will need to provide proof of insurance, vehicle registration, and a valid driver's license during orientation to get a campus parking sticker.

9. **VARIOUS SEMINARIAN INITIAL EXPENSES:**

1. Tuition/room/board/computer/technology fees\* (annually).....\$39,665.00
2. Retreat fee.....\$ 520.00
3. A one-time matriculation fee (new seminarians only)..... \$125.00
4. Books (per semester) ..... approximately \$475.00
5. Student Council fees (activities)..... \$100.00
6. Room deposit (refundable at the end of graduation if the seminarian leaves the room in good condition ..... \$ 50.00
7. Personal spending money.

**\*TUITION/ROOM/BOARD PAYMENT** is due at the beginning of the semester. Be sure you have applied for all possible form(s) of financial aid, and be sure you know what aid your diocese/community may make available to you. If you cannot meet the total obligation at the beginning of the semester, you should indicate **in writing** to the Treasurer how this charge is to be met. A **PENALTY** of 1% per month may be assessed on any balance unpaid by the end of the semester.

10. **SEMINARIANS WITH MILITARY BACKGROUND:** Seminarians who have served in the **MILITARY** or who are eligible for funds through the VA or Social Security should see the Registrar within a few days after arriving on campus for all questions in these areas.

11. **IMPORTANT CONTACTS**

a. Important contacts are listed below. For Administrative Business, call (614) 885-5585.

Very Reverend Steven P. Beseau	President/Rector
Mrs. Barbara Check	Executive Assistant to the President/Rector
Father Stash Dailey	Vice-Rector, College of Liberal Arts
Mrs. Armina Crawford	Administrative Assistant, Admissions Coordinator
Dr. Rick Graff	Academic Dean, College of Liberal Arts
Mr. Sam Dean	Registrar
Mr. Jim O’Conner	Treasurer
Mr. Sam Dean	Financial Aid Director
Miss Tracy Becker	Receptionist
Mrs. Alisa Schlabig, RN	Coordinator, Health Services
Mr. Don Frye	Director of Information Technology
Mr. Gary Shotts	Director of Plant Operations
Mrs. April Emerson	Domestic Facilities Coordinator